



# The case of a Single Contracting Station as a tool for improving the efficiency of public procurements at the local level

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# Advantages of a Single Contracting Station

- uniform interpretation and implementation of the law
- speeding up of procedures
- optimisation of resources



# **The new Agency for procedures and supervision of public works contracts, public supply contracts and public service contracts of the Autonomous Province of Bozen/Bolzano**



# The Agency

- was established with Provincial Law n. 15 of the 21th dicember 2011,(Financial Act/Law 2012)
- is a instrumental body of the Province with legal personality
- is based in Bolzano



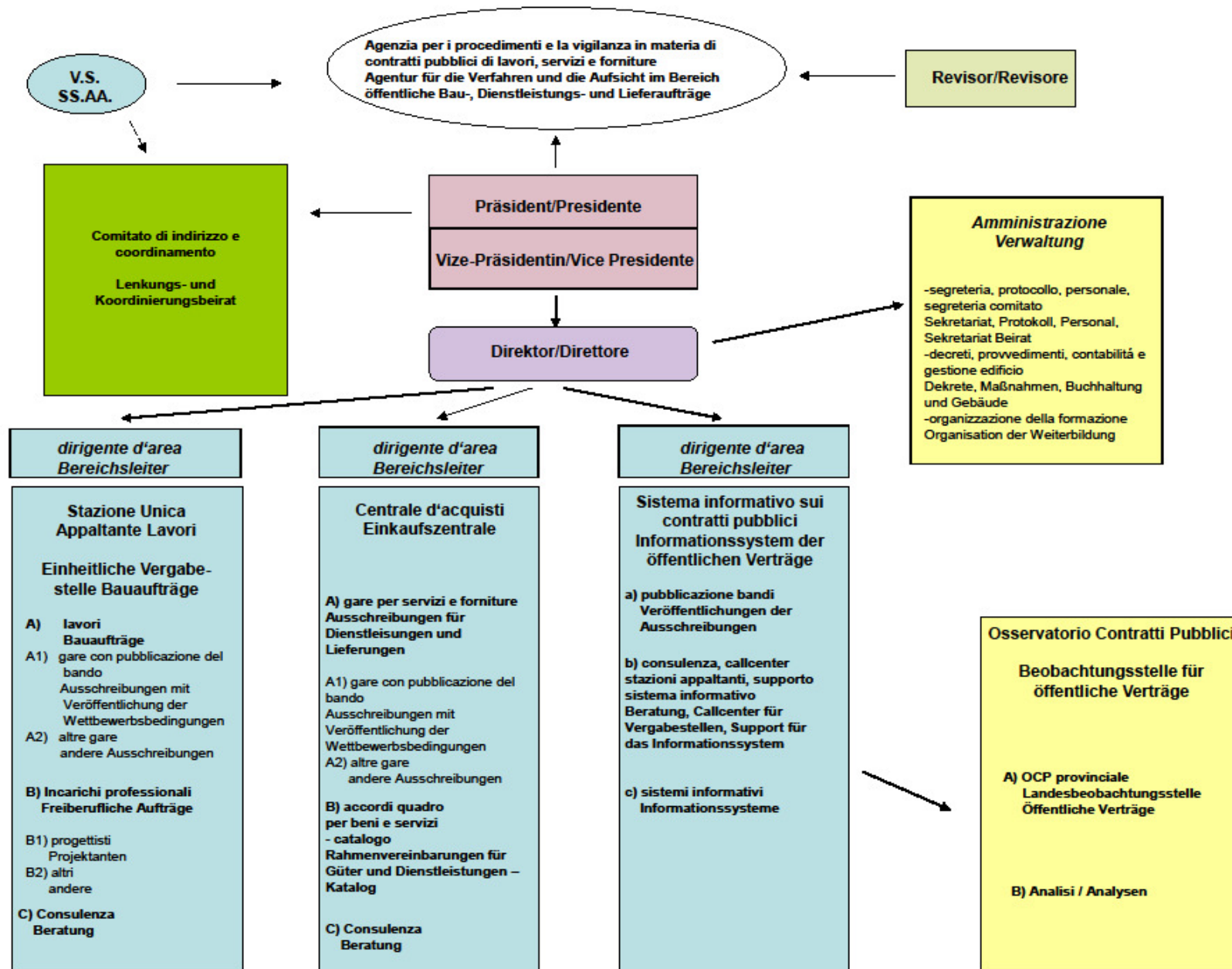
# The Agency

- has the function of a Single Contracting Station and central procurement entity
- is organisationally and financially autonomous and independent
- the provincial Government has managerial authority and supervisory powers/Has the power to use command and control regulations towards the agency



# Structure and bodies of the Agency





# Bodies of the Agency

The Bodies of the Agency are:

1) the President

2) the Director

3) the steering and coordination Committee

4) the Auditor





# Bodies of the Agency

- the President, the Director and the steering and coordination Committee of the Agency are nominated by the provincial government for 5 years.
- the Auditor is nominated by the provincial government for 3 years. He is selected among the civil servants of the Department of Finances and Budget.



# The President

- is the legal representative of the Agency
- shall call the steering and coordination Committee meetings, is the chairman and sets the Agenda for these meetings
- takes measures for the administration of the Agency



# The Director

- administrative, accounting and fiscal management of the Agency
- preparation of the annual budget proposal
- coordination and collaboration with the users of the Agency



# The Steering and Coordination Committee

- strategic decisions
- consultation of intern or extern experts for specific topics or particular problems

## The Auditor

- financial and patrimonial issues



# Tasks and services of the Agency



# Tasks of the Agency

The Agency ist takes over the following tasks:

- Consultancy
- Preparation
- Implementation
- Award

in the tenders for the procurement of public works, public supplies or public services, also by framework agreements.



# The service of the Agency

- is used by all organisations of the Province, their agencies and dependent entities, their educational institutions, their bodies governed by public law and societies which were founded from the Province or in which the Province participates and also the consortia and associations
- can be used also from local authorities and university institutions of the Province



# Services of the Agency

- the Agency establishes with the user the procedure, the conditions and the criteria for the selection of the contractor
- she fulfills all the functions foreseen for the public procurement procedures (publications, communications,..) and controls if the contractors fulfill all the requirements





# Services of the Agency

- the Agency awards the final contract and establishes together with the user the content of this contract
- functions in case of legal proceedings



# Duties of the users of the Agency

- nomination of one responsible for the procedure
- creation and approval of the projects
- conclusion of the contract
- all functions which regard the execution of the contract



# Thanks a lot for your attention!

